

Hello Rivendell Summer Camp Families,

As you were informed in our recent email from Principal, Holly Warren, Rivendell School has made the difficult decision to cancel our late May and June summer camps. All deposits and any payments made towards camps running May 26th - July 3rd will be refunded in full or applied to future installment payments for July and August camps.

The refund circumstances will vary, so I thank you for your patience as you consider the following details.

At the time of registration, you chose **Pay in Full** or the **Installment Payment Plan**. With the **Installment Payment Plan** you paid only the camp deposits. All remaining camp costs were divided into 4 equal installment payments due May 20th, June 17th, July 15th and August 5th.

You may review your summer camp registration here:

<https://rivendellsummer.campbrainregistration.com/>

Depending on the type of payment plan you chose and the months of camps for which your family is registered, refunds and reductions to Installment Payment Plans will follow one of the 4 scenarios listed below. We hope to have all refunds processed by May 31st. Your patience is appreciated.

If you chose the **Installment Payment Plan**, PLEASE NOTE that we will not be running the May 20th installment payment. We will now wait until June to begin the Installment Payment Plan, running 3 installment payments on June 17th, July 15th and August 5th assuming camps will resume on July 6th.

If your family was only registered for camps running May 26th-July 3rd

- If you chose to **Pay In Full**, you will receive a full refund of all payments.
- If you chose the **Installment Payment Plan**, you have only paid deposits at this time. You will receive a full refund of all deposits.

If your family is registered for more camps after July 3rd

- If you chose to **Pay In Full**, you will receive a full refund for all camps through July 3rd.
- If you chose the **Installment Payment Plan**, your 3 future installment payments will be reduced by the amount of the canceled camps including all deposits.

Rivendell School is a non-profit that depends on revenue from our summer enrichment camps, however, we must prioritize the safety and well being of your families and our community. If you would like to donate all or a portion of your deposits to the school to help us through this time, you can do so by emailing Kara at kara@rivendell-school.org, or you can make a donation [here](#). Thank you.

I know that this is a lot of information during a demanding time in our world. Please do not hesitate to reach out to me with any questions or concerns. I would be happy to walk you through these scenarios.

Again, it is our hope that we will be able to offer summer camps beginning in July. We will send more information as soon as it becomes available.

Thank you,

Kara Straumanis

Summer Camp Coordinator and Programs Specialist

Rivendell School of Northern Colorado

phone: 970-493-9052

<http://www.rivendell-school.org>

My office hours are 8:00-2:30 Monday-Friday. If you need immediate assistance, please call the office from 8:00-3:00 at: 970-493-9052. Thank you!

Please note: The Rivendell School building is closed due to COVID-19. All teachers and staff are working remotely and we will be happy to assist you via email.