

AUTOMATED CLEARING HOUSE (ACH) WITHDRAWAL AUTHORIZATION

The total account balance due as of the 1st of each month will be processed through ACH payments by Rivendell on the 1st of each month. Total account balances will include tuition, daycare charges, semester supply fees (payable on August 1st and January 1st) and incidental fees related to events, field trips and miscellaneous items. Charitable contributions to Rivendell can also be processed through ACH payments. Should an ACH payment be returned for any reason, the amount returned is due immediately, in addition to a \$25 processing fee.

I/we authorize RIVENDELL SCHOOL OF NORTHERN COLORADO, hereinafter referred to as "COMPANY", to initiate withdrawals from my account at the financial institution named below and if deemed necessary, in their sole discretion initiate adjustments for any transactions credited/debited in error. This authorization is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and in such a manner as to afford COMPANY and FINANCIAL INSTITUTION a reasonable opportunity to act on it. I acknowledge that the origination of the ACH transactions to my account must comply with the provisions of the U.S. law.

Student's Name: _____

Financial Institution Name	Financial Institution Address
Account Holder's Name	Check One: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Account Number	Routing Number
Frequency	

Account Holder's Signature: _____ **Date:** _____