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| **Name** |  |
| **Contact Information** |  |
| **Areas** | \_\_Preschool (ages 3-4)  \_\_Younger Kids (Pre-K through 1st)  \_\_Middle Kids (2nd-3rd)  \_\_Older Kids (4th-5th)  \_\_Art  \_\_PE  \_\_Spanish \_\_Music  \_\_Computers |
| **Availability** | \_\_Monday  \_\_Tuesday  \_\_Wednesday  \_\_Thursday  \_\_Friday  \*Indicate if you are only available for part of the day on the days marked above. |
| **Qualifications** | Based on the above selections, please describe your interest or qualifications to substitute for these area/s. Address all checked categories. |
| **Licenses** | Do you have a substitute license through a local school district?  \_\_\_Yes \_\_\_No  If yes, which school district/s?    Do you have a Colorado Teaching License?  \_\_\_Yes \_\_\_No  If Yes: License Number\_\_\_\_\_\_\_\_\_\_  Expiration Date\_\_\_\_\_\_\_\_\_  Do you have a teaching license in another state besides Colorado?  \_\_Yes\_\_\_No  If Yes: License Number\_\_\_\_\_\_\_ Expiration Date\_\_\_\_\_\_\_\_\_  State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Background Check** | Do you have results from a background check within the last year?  \_\_\_Yes \_\_\_No  If no, are you willing to pay $43 to have a background check through Rivendell? This background check will be good for one year.  \_\_Yes \_\_\_No |
| **In order to be added to the Rivendell Substitute List, you must submit all of the required documentation.** | \_\_\_Guest Teacher Application  \_\_Signed Rivendell Guest Teacher Expectations  \_\_\_Background Check Documentation (given at first meeting)  \_\_\_Resume  \_\_\_W-4 (To be completed at time of hire)  \_\_\_I-9 (To be completed at time of hire) |

Please list a minimum of 2 references and their contact information below, and describe your relationship to the references.

**Reference 1:**

**Reference 2:**