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| **Name** |  |
| **Contact Information** |  |
| **Areas** | \_\_Preschool (ages 3-4)\_\_Younger Kids (Pre-K through 1st)\_\_Middle Kids (2nd-3rd)\_\_Older Kids (4th-5th)\_\_Art\_\_PE\_\_Spanish\_\_Music\_\_Computers |
| **Availability** | \_\_Monday\_\_Tuesday\_\_Wednesday\_\_Thursday\_\_Friday\*Indicate if you are only available for part of the day on the days marked above. |
| **Qualifications** | Based on the above selections, please describe your interest or qualifications to substitute for these area/s. Address all checked categories. |
| **Licenses** | Do you have a substitute license through a local school district? \_\_\_Yes \_\_\_NoIf yes, which school district/s?Do you have a Colorado Teaching License?\_\_\_Yes \_\_\_NoIf Yes: License Number\_\_\_\_\_\_\_\_\_\_  Expiration Date\_\_\_\_\_\_\_\_\_Do you have a teaching license in another state besides Colorado?\_\_Yes\_\_\_NoIf Yes: License Number\_\_\_\_\_\_\_ Expiration Date\_\_\_\_\_\_\_\_\_State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Background Check** | Do you have results from a background check within the last year? \_\_\_Yes \_\_\_NoIf no, are you willing to pay $43 to have a background check through Rivendell? This background check will be good for one year.\_\_Yes \_\_\_No |
| **In order to be added to the Rivendell Substitute List, you must submit all of the required documentation.** | \_\_\_Guest Teacher Application\_\_Signed Rivendell Guest Teacher Expectations\_\_\_Background Check Documentation (given at first meeting)\_\_\_Resume\_\_\_W-4 (To be completed at time of hire) \_\_\_I-9 (To be completed at time of hire)  |

Please list a minimum of 2 references and their contact information below, and describe your relationship to the references.

**Reference 1:**

**Reference 2:**